Production Office
SUSTAINABLE PRODUCTION PRACTICES

Here you will find sustainable best practices encouraged for production office spaces. Visit GreenProductionGuide.com for vendors and additional resources.

- COLLECT BATTERIES, FLUORESCENT LIGHT BULBS, AND ELECTRONIC WASTE SEPARATELY FOR PROPER DISPOSAL
- TRACK FUEL USE, UTILITIES, AND TRAVEL DATA TO CALCULATE PRODUCTION’S CARBON FOOTPRINT
- PLACE CLEARLY LABELED OFFICE RECYCLING BINS IN HIGH TRAFFIC AREAS
- DISTRIBUTE A SUSTAINABLE PRACTICES MEMO TO CREW
- SET UP CLEARLY LABELED RECYCLING BINS IN HIGH TRAFFIC AREAS
- INCLUDE ORGANICS/COMPOST COLLECTION TO REDUCE METHANE EMISSIONS
- PROVIDE LARGE RECYCLING BIN FOR PAPER
- PRINT DOUBLE-SIDED AND ADJUST MARGINS TO REDUCE PAPER USE
- PURCHASE A MINIMUM OF 30% RECYCLED CONTENT PAPER
- 100% RECYCLED CONTENT PAPER USES NO NEW TREES AND SUPPORTS THE RECYCLING MARKET
- PROVIDE WASHABLE DISHES AND CUTLERY TO REDUCE WASTE
- WHEN USING DISPOSABLES, USE PAPER, NOT FOAM
- ELIMINATE SINGLE USE PLASTIC WATER BOTTLES; INSTEAD INSTALL A WATER FILTER OR DISPENSER
- Distribute information digitally; only print upon request
- Set up clearly labeled recycling bins in high traffic areas
- 100% recycled content paper uses no new trees and supports the recycling market
Here you will find sustainable best practices encouraged for stages and construction mill. Visit GreenProductionGuide.com for vendors and additional resources.
On Location
SUSTAINABLE PRODUCTION PRACTICES

Here you will find sustainable best practices encouraged for on location. Visit GreenProductionGuide.com for vendors and additional resources.

- **Donate leftover food from catering to a local non-profit;**
  - Appoint contact person to coordinate daily pick-ups.
- **Use paper to-go boxes,**
  - Eliminate foam.
- **Require catering to provide washable china and cutlery.**
- **Provide water dispensers to reduce plastic waste.**
- **Set up clearly labeled recycling bins at craft service, catering, and key areas on set.**
- **Use biodiesel or other alternative fuels to lower carbon emissions.**
- **Enforce a “no idling” policy for all vehicles; idling damages engines, pollutes the air, and wastes money.**
- **Use solar powered trailers, allowing equipment to be silent and powered by renewable energy.**
- **Use LED lighting to reduce generator use; fixtures can run off battery packs or plug directly into walls.**
- **Encourage the use of bicycles and public transit, where possible.**
- **Combine equipment; use 2 & 3 room trailers to reduce fuel use.**
- **Schedule recycling pickups with waste removal.**
- **Rent hybrid or fuel-efficient vehicles.**
- **Tie into electric grid to reduce or eliminate generator use.**
- **Include organics/compost collection to reduce methane emissions.**
- **Use biodegradable or other alternative fuels to lower carbon emissions.**
- **Use LED lighting to reduce generator use; fixtures can run off battery packs or plug directly into walls.**
- **Use paper to-go boxes, eliminate foam.**